

**KINGSTONE & THRUXTON GROUP PARISH COUNCIL**Minutes of an ordinary meeting of the parish council held on Wednesday 4<sup>th</sup> December 2024

At 19.00 in Kingstone Village Hall, Green Lane, Kingstone, Hereford

**Present:**

Cllr David Bailey, Cllr Neil Howard, Cllr Colin Knight, Cllr Paula Rawbone, Cllr David Rea, Cllr Christina Richards and Cllr Colin Warrillow (Vice-chairman)

**In attendance:**

Lisa Lewis (Parish Clerk), Ward Cllr Richard Thomas, Paul Neate (Footpaths Officer), Matt Heeley (Lengthsman) and seven members of the public.

Agenda Ref	Minutes
1.	<b>Apologies for absence:-</b> were received and accepted from Cllr Denise Lloyd, Cllr Leah Dunsmuir and Cllr Colin Pugh (Chairman). Cllr Alexis Richards-Powell was absent.
2.	<b>To receive declarations of interest &amp; written requests for dispensation</b> None declared.
3.	<b>Approval of minutes and sign</b> from the parish council meeting held on Wednesday 6 <sup>th</sup> November 2024. It was <b>RESOLVED</b> to adopt the minutes as a true record, and they were duly signed by the vice-chairman.
4.	<p><b>Members of the Public made comments on the following points:-</b></p> <ul style="list-style-type: none"> <li>• 106 money and path through the Orchard behind Whitehouse Drive</li> <li>• Road signs opposite Bull Ring Inn – obscured by dirt – clerk to report. Members of the public were reminded that all issues on the highways can be reported via the Herefordshire Council website or the 'Fix my street' app.</li> <li>• Sports Field Flood Signs and cones not collected. Clerk to report.</li> <li>• Barrow Common Flooding. Clerk to contact landowners.</li> <li>• Request to reduce speed limit on the B4348 &amp; B4349 to 20mph. The Vice Chairman presented data from a recent West Mercia Police survey, which found insufficient evidence of speeding to justify enforcement. The s.106 road safety plans were explained and the ward councillor advised the restrictions in place as to where speed limits of 20mph were allowed. It was noted that Speed Watch is a possibility to gather further data to enable West Mercia to enforce, however that is dependant on volunteers.</li> <li>• Streetlighting. It was noted that a streetlight near a property was obscured by shrubs. Cllr Rawbone will contact the owners. It was noted that Herefordshire is part of Dark Skies and additional streetlighting would not be a possibility.</li> </ul>
4.1	<p><b>Clerk's Report</b></p> <p><b>Correspondence:-</b></p> <p>Email regarding Dark Skies circulated 28.11.2024</p> <p>Email &amp; webinar invite from Ron Bailey regarding lithium ion batteries. Circulated 28.11.24.</p> <p>BBLP briefings</p> <p>Email from James Hall, Solicitor for the transfer of the Allotments confirming that the Land Registry have now registered the transfer and forwarding copies. He asked me to pass on his thanks to the council for asking him to help.</p> <p>HALC Information Corner – circulated 14.11.2024</p> <p>Talk Community email – WOW grant, sent to Grant Co-ordinators 28.11.24</p> <p>Herefordshire Council Budget Consultation email – circulated 28.11.24</p> <p>Upgrades to Homepoint Service email – circulated 28.11.24.</p>

4.2	<p>Data Box survey results and Speed Watch information – circulated 28.11.24. The policing charter had been received. Councillors considered the current priorities and confirmed they remained as Anti-social behaviour, Speeding and Thefts. Clerk to return form.</p> <p><b>Planning Decisions – FOR INFORMATION ONLY</b></p> <p>None to note</p> <p>Action plan to be reviewed in preparation for the next meeting.</p>
<p>5.</p> <p>5.1</p> <p>5.2</p> <p>5.3</p> <p>5.4</p> <p>5.5</p> <p>5.6</p> <p>5.7</p> <p>5.8</p> <p>5.9</p> <p>5.10</p> <p>5.11</p>	<p><b>Verbal Reports</b></p> <p><b>Local Policing Team</b> Not Present.</p> <p><b>Ward Cllr Reported on the following subjects:-</b></p> <ul style="list-style-type: none"> <li>• Free car parking in council car parks - Hereford on Wednesday evenings until Christmas and Ross on Wye on Saturday 7<sup>th</sup> December.</li> <li>• Drainage Grant – more will be made available to parish councils.</li> <li>• Ash dieback is widespread in the area.</li> <li>• He had met with the Fire Officer and noted that free inspections for smoke detectors and other fire safety measures are available.</li> <li>• Flooding in Barrow Common.</li> <li>• Neighbourhood Development Plan and development required in Herefordshire.</li> </ul> <p><b>Lengthsman:-</b></p> <ul style="list-style-type: none"> <li>• Matt Heeley, the newly appointed contractor for the Lengthsman Contract introduced himself and provided an overview of his career background. He outlined plans to address drainage issues and conduct village sweeps and use of a gully cart. He welcomed feedback from councillors and the public and noted that all instructions for work should go through the clerk. He reiterated the importance of reporting road issues through Fix My Street or the Herefordshire Council online service, noting that frequent reporting increases the likelihood of issues being addressed.</li> </ul> <p><b>Village Hall Committee reported:</b></p> <ul style="list-style-type: none"> <li>• Village Hall craft fayre had taken place and raised £335.</li> <li>• The hall is full with bookings.</li> </ul> <p><b>Sports Association</b> Steve Madison sent his apologies.</p> <p><b>Parish Footpath Office (PFO) Reported:</b></p> <ul style="list-style-type: none"> <li>• Equipment will be due a service next year. It was agreed for him to proceed and book in the service.</li> <li>• Tree falling on the KS26 needs attention. Unable to get hold of Herefordshire Council representative to report. Clerk to report.</li> <li>• Dog fouling signs are withstanding the weather.</li> </ul> <p><b>Bike Track:</b> Request for Lengthsman to look at reinstalling the sign. No further updates.</p> <p><b>Allotments</b> – No updates.</p> <p><b>Food Share</b> – Last Food Share was well attended with 31 people present. 3 referrals for help were received. Food For Families have requested assistance to supply those identified by the local school with Christmas food boxes. It was noted that the Food Share is a great community/welfare project as well.</p> <p><b>Litter Pick</b> – Cllr Dunsmuir was away but provided an update:- A litter pick was carried out with the Young Hopefuls from the Primary school on Thursday 21<sup>st</sup> November, 2 purple bags were filled from Lowfield Meadow and Coldstone Cross. The next community litter picking is on Saturday 7th December at 10am, (Christmas hats optional) with coffee and mince pies in the pub afterwards.</p> <p><b>Bulb Planting</b> – All bulbs have been planted. Remove item from the agenda.</p>
<p>6.</p> <p>6.1</p> <p>6.2</p> <p>6.3</p> <p>6.4</p>	<p><b>Financial Reports</b></p> <p>The payments list for December 2024, as shown in appendix 1 was <b>APPROVED</b>.</p> <p><b>Banking</b> - Bank balances and reconciliation for the Unity current account was noted at £13,866.62. Shown in Appendix 2.</p> <p>The Council considered the draft budget for the 2025-2026 fiscal year. It was <b>RESOLVED</b> by a unanimous vote to adopt the budget as presented.</p> <p>The Council considered the precept request for 2025-2026 fiscal year, as calculated based on the adopted budget. It was <b>RESOLVED</b> by a unanimous vote to request a precept of £33,686.</p>

<b>7.</b>	<b>Planning</b>
<b>7.1</b>	<b>None to note.</b>
<b>7.2</b>	<b>Neighbourhood Development Plan (NDP)</b> – A meeting was held on the 27 <sup>th</sup> November 2024 at 6:30pm in the Bull Ring Inn which was well attended, an update on matters discussed was provided to the council. Meeting notes will be made available on the website for members of the public to view. The next meeting will be arranged in the New Year and will be open to the public and all residents are welcome to attend.
<b>8.</b>	<b>Highways and Environmental Matters</b>
<b>8.1</b>	No new issues to note in respect of Highways or public rights of way.
<b>8.2</b>	Anti-social behaviour – it was noted that torches were being shone into windows at Kingstone Grange and it was understood that individual incidents are being reported to the police.
<b>8.3</b>	Tree Replacement at the church triangle, it was noted that previous trees had died and that the area would be better left empty. It was <b>RESOLVED</b> to remove the item from the agenda.
<b>8.4</b>	S.106 money for a pathway across the orchard behind Whitehouse Drive, the vice-chairman advised he is awaiting an additional quote, once received all will be submitted to Ruth Jackson at Herefordshire Council and a public consultation will take place.
<b>8.5</b>	Sandbags - it was <b>RESOLVED</b> that Councillors will check the current stock levels and advise the clerk if additional supplies are required. Clerk to proceed to order if necessary.
<b>9.</b>	<b>Training</b> - Cllr Knight is still liaising with Hereford Heartstart with a view to providing CPR training in January/February 2025.
<b>10.</b>	<b>Christmas Plans</b> – The village tree had been installed and all the lights are in working order. The official switch on is planned for 6:30pm on Saturday 7 <sup>th</sup> December. The pub have arranged a food van and the Vicar has agreed to switch on the lights. The vice-chairman passed his thanks onto the volunteers who had installed the tree and confirmed that it will be removed and disposed of in the New Year.
<b>11.</b>	<b>Items for the next agenda</b> <ul style="list-style-type: none"> <li>• None to note.</li> </ul>
<b>12.</b>	It was noted that the date of the next Parish Council meeting is Wednesday 5 <sup>th</sup> February 2025. (No Meeting in January).
	<b>Meeting closed at 20:10pm.</b>

SIGNED.....

DATED.....

**Appendix 1**

Date: 09/12/2024	<b>Kingstone &amp; Thruxton Parish Council</b>			Page 1	
Time: 12:11	<b>Unity Current A/c</b>				
<b>List of Payments made between 01/12/2024 and 31/12/2024</b>					
<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
04/12/2024	Lisa Lewis	BACS	841.20 ✓		Salary - Dec
04/12/2024	Kingstone Food & Wine	BACS	117.30 ✓		Food Share - November
04/12/2024	Kingstone Village Hall	BACS	24.00 ✓		Food Share - Hall Hire
04/12/2024	Mr MJ Heeley	BACS	280.00 ✓		Lengthsman - Nov
04/12/2024	Country Flavours Ltd	BACS	18.25 ✓		Country Flavours
11/12/2024	Lloyds Bank Plc	DD	478.97		Credit Card Statement - Novemb
14/12/2024	Hereford Association of Local	BACS	586.09 ✓		Subscription (O/standing)
<b>Total Payments</b>			<u>2,345.81</u>		

**Appendix 2**

Date: 28/11/2024	<b>Kingstone &amp; Thruxton Parish Council</b>			Page 1
Time: 19:40	<b>Bank Reconciliation Statement as at 31/10/2024 for Cashbook 3 - Unity Current A/c</b>			User: LISA
<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>	
Unity Current Account	31/10/2024		13,890.62	
			<u>13,890.62</u>	
<u>Unpresented Payments (Minus)</u>			<u>Amount</u>	
05/06/2024	BACS Kingstone Village Hall		24.00	
			<u>24.00</u>	
			13,866.62	
<u>Unpresented Receipts (Plus)</u>			0.00	
			<u>0.00</u>	
			13,866.62	
			<b>Balance per Cash Book is :-</b>	<b>13,866.62</b>
			<b>Difference is :-</b>	<b>0.00</b>